

***Kingshuk Bhadury Training Consultancy***

**Specialist in Behavioral & Soft Skills Training**

*accentuating performance...*



# **Effective Interpersonal Communication**

***C-302, Simran Corner, Near Govind Garden Restaurant  
Pimple Saudagar, Aundh Annexe, Pune-411027***

***Mobile: 9923017290 Email: [bhadury.kingshuk@gmail.com](mailto:bhadury.kingshuk@gmail.com)***

***Website : [www.kingshukbhadury.com](http://www.kingshukbhadury.com)***



## 2 Days Workshop On **Effective Interpersonal Communication**

*“In business and in the workplace, on the domestic front and in our social lives, we all stand to benefit from more effective communication skills”*

*To ensure successful communication within an organization, one needs to focus on the very basics: knowledge of verbal, non-verbal and written communication in all forms. In the workplace, all of these are continually exchanged, often without much planning or even unknowingly.*

*Successfully getting your message across is paramount to progressing. This ability makes an individual compete effectively in the workplace, and helps him/her steer a successful career progression. This workshop will help in developing effective communication in both personal & professional front.*

### **This workshop will help you in,**

- **Understanding your and the other person’s communication style**
- **Understanding implications of body language**
- **Being assertive in your communication**
- **Incorporating the best e-mail writing practices**
- **Receiving & Giving Feedbacks**
- **Handle external/ internal customer communications effectively**

### **Workshop Contents:**

**Making a great first impression**  
**Body Language**  
**Effective Verbal Communication**  
**Assertiveness**  
**Effective Email Writing**  
**Art of Saying “No”**  
**Public Speaking tips**

**Know your communication style**  
**Active Listening**  
**Corporate Phrases**  
**Writing Skills**  
**Receiving & Giving Feedback**  
**Presentation Skills**  
**Communication Designs**

**C-302, Simran Corner, Near Govind Garden Restaurant**  
**Pimple Saudagar, Aundh Annexe, Pune-411027**  
Mobile: 9923017290 Email: [bhadury.kingshuk@gmail.com](mailto:bhadury.kingshuk@gmail.com)  
Website : [www.kingshukbhadury.com](http://www.kingshukbhadury.com)

**Kingshuk Bhadury Training Consultancy**

**Specialist in Behavioral & Soft Skills Training**

*accentuating performance...*



## **Workshop Methodology**

***The 2 days workshop has been designed such that you have a complete learning experience with thorough industry relevance. The following methodologies will ensure this...***

- ***Slide Presentation***
- ***Management Games***
- ***Discussions***
- ***Group Exercises***
- ***Role Plays, Simulations, Case Studies***
- ***Video Based Discussions & Exercises***



***C-302, Simran Corner, Near Govind Garden Restaurant  
Pimple Saudagar, Aundh Annexe, Pune-411027***

***Mobile: 9923017290 Email: [bhadury.kingshuk@gmail.com](mailto:bhadury.kingshuk@gmail.com)***

***Website : [www.kingshukbhadury.com](http://www.kingshukbhadury.com)***

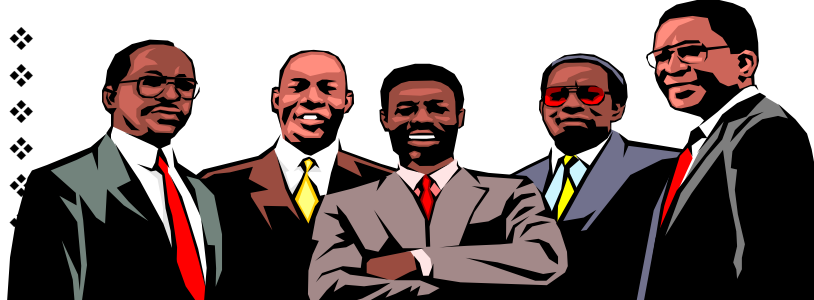
# **Kingshuk Bhadury Training Consultancy**

**Specialist in Behavioral & Soft Skills Training**

accentuating performance...



## **OTHER KEY WORKSHOPS:**



- ❖ **Customer Delight- “Delivering Customer Service Excellence”**
- ❖ **Art of Effective Selling**
- ❖ **Mastering Win- Win Negotiating Skills**
- ❖ **Interpersonal Communication**
- ❖ **Leadership & Team Building**
- ❖ **Presentation Skills**
- ❖ **Campus to Corporate ( 30 hours induction for new entrants )**
- ❖ **Conflict Management**
- ❖ **Time Management**
- ❖ **Train the Trainer**

For further details on each Workshop refer to [www.kingshukbhadury.com](http://www.kingshukbhadury.com)

### **METHODOLOGIES:**

***PowerPoint Presentations, Role plays, Exercises, Video Clippings, Interactive Sessions, Group Discussions, Management Games & Exercises***

Other than the programmes mentioned above, workshops are primarily customized as per requirement. For any further details on each of the workshops, feel free to get in touch.

***C-302, Simran Corner, Near Govind Garden Restaurant  
Pimple Saudagar, Aundh Annexe, Pune-411027***

***Mobile: 9923017290 Email: [bhadury.kingshuk@gmail.com](mailto:bhadury.kingshuk@gmail.com)***

***Website : [www.kingshukbhadury.com](http://www.kingshukbhadury.com)***